

Minutes of Zoom Meeting 8th December 2020

Those attending: Sandy Ross-Brown Ketan Amin Barry Duplock	
Margaret Phelps Mike Garrett Richard Flatau Monique Doherty Lynn Siveyer	
Apologies: Paul Haskell David Dexter Jane Dexter Vanessa Evans Coleen K-B Anna Gunst Amar Bhogal	
	Action
<p>1. Sandy noted apologies received. Welcome to Monique. Seems such a long time since we met; so it is really good to see everyone on this Zoom meeting.</p> <p>2. Sandy reported that she has kept in contact with the Practice / Lynn throughout the lockdown months with telephone conversations offering PPG support and liaised with the team. Thanked the practice for all the work. Proud to be part of the PPG for our practice. The CCG have, in virtual meetings, brought together all the PPG leads across Surrey. Sandy attended both meetings... the first one being 4 hours long!! Interesting to hear what other PPGs are doing, understanding PCNs, charity work, etc. She says it really does highlight how lucky we are to have our PPG team representing our excellent practice. Sandy will share more information on that next time. We thanked Sandy for attending the meetings. She has kept in touch with our contacts from last year in respect of looking to the future for planning events – possible virtual – with Respiratory Consultant, Sight and Sound, etc. May Fair contact too.</p> <p>3. Lynn gave update on the practice, starting with current vaccination – COVID and flu – information, then a look back at how the surgery has worked safely throughout the year, move to telephone consults, COVID screener questions to patients attending the practice, continued with imms, blood tests, etc. , PPE availability/ordering. Worked with skeleton staff, screens in place, continual risk assessment. Recent wellbeing webinar attended by admin. team and regular wellbeing team meetings Visit by Dominic Raab MP earlier in the year to discuss community matters. Practice IT Upgrade in March. We received a certificate for the Practise Hope work we did around Suicide Prevention and it is something we will re-visit. Recruited two reception team members. We continue to seek to employ an Advanced Nurse Practitioner. We have weekly new registrations and are heading towards 12,000 population. We ensure our clinical and admin needs to cover this to continue to maintain our safe and effective service. Website is continually updated with information as it is received. Discussed Think 111, advised a little re QoF/what it means to a practice and how this year we will work on projects – 1.early cancer diagnosis 2. Learning Disabilities. Advised that Dr Jill Evans has done an amazing job in leading the EGS team through the year and that we set up a Team EGS WhatsApp at the beginning of lockdown when we had many staff shielding, working from home, etc. It has been amazing.</p> <p>4. To have a regular PPG Newsletter would be of great benefit. Sandy had discussed this with Mike. Mike advised that he would be very happy to take on this project and discussed with the team about how to look at this – to see as a re-launch, to explain more to others what the PPG is about, how it works as a conduit between practice and patient, show how EGS is so positive and proactive – we agreed a quarterly newsletter would be ideal. Ideas welcome.</p>	<p align="center">S R-B</p> <p align="center">MG/SR-B/LS and team input</p> <p align="center">LS</p>

5. The team thought it was a good idea to set up a **PPG WhatsApp**. Lynn will action. If anyone would rather not be included please let Sandy know.
6. As always seems to happen, the Zoom time disappears – we had just about finished the meeting. Thanks to everyone for attending. Meet again late January – Sandy will send out a date.

Team

SR-B

